

AVer Audit Log Viewer

— **User Guide** —

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AVer Audit Log Viewer

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1.0	2026/07/13	Shawn Yu	1.3.2023.0	Preliminary Version)

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1. Introduction

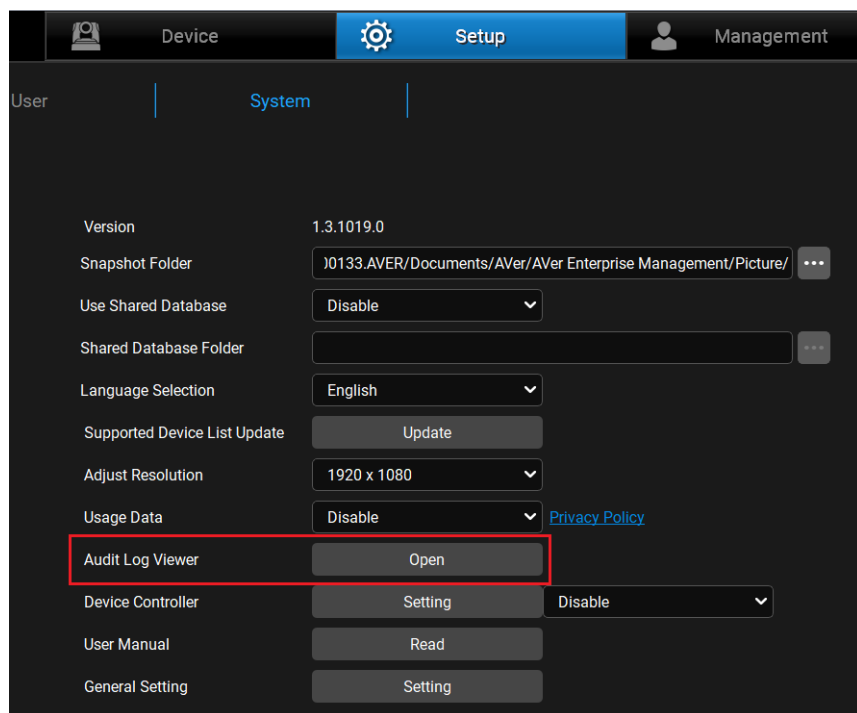
This document provides an operational overview of the **Audit Log Viewer** feature integrated into the AVer Enterprise Management (EM) platform. It covers access navigation, search and filtering parameters, error status indicators, and the complete audited operations matrix.

2. Accessing the Audit Log Viewer

The Audit Log Viewer is restricted to authorized system operators and administrators to maintain compliance and tracking across the system.

- Navigate to the top main navigation bar and select the Setup tab.
- From the left-hand sub-navigation menu, select the System option.
- Locate the Audit Log Viewer entry row.
- Click the Open button to launch the Audit Log Viewer console.

[Refer to UI: Setup -> System -> Audit Log Viewer Entry Row ("Open" Button)]



3. Interface Overview & Operations

The console offers intuitive log searching, record filtering, and visual system diagnostic alerts.

● Log Querying & Filtering

Operators can perform granular searches by configuring the following filter parameters at the top of the interface:

- **Start Date / End Date:** Restricts the query window to a specific historical timeframe.
- **User Name:** Filters log entries down to a specific user account.
- **Action:** Filters records by operational keywords (e.g., "Edit User").
- **Before / After:** Compares configuration values before and after the action was executed.

Once parameters are defined, click Search Audit to populate the data grid, which displays DateTime, User, Filename, Index, Action, Before, and After columns. To save records locally, click Export Data.

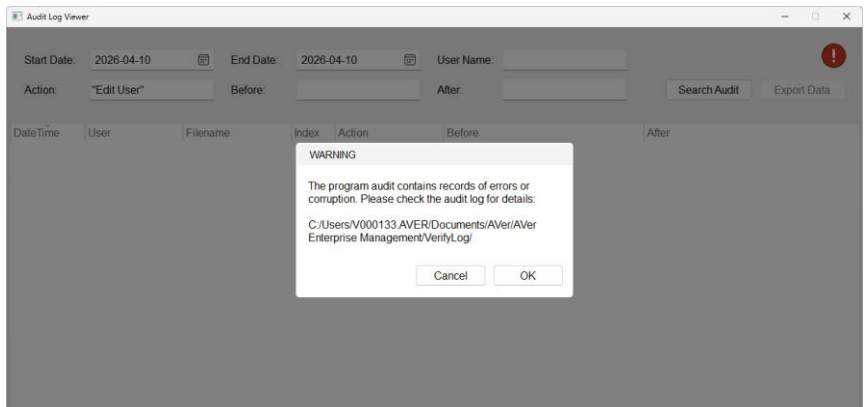
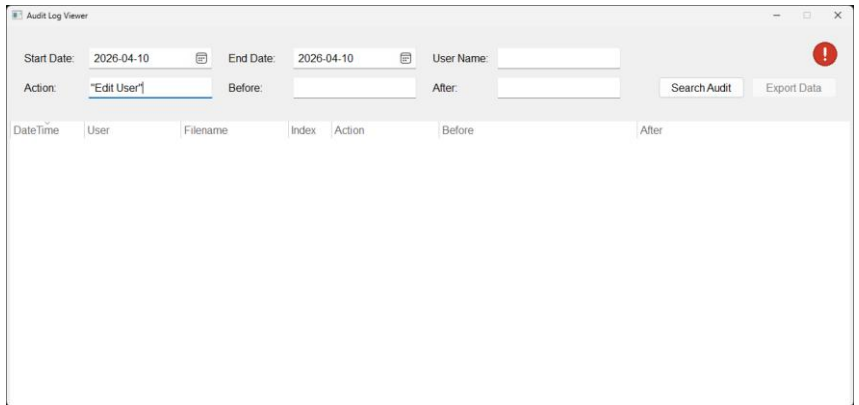
● Integrity Warning Indicator

A prominent red exclamation badge (!) will dynamically display in the top-right corner of the viewer only if the system detects log anomalies or missing checksum records during checks.

The program audit contains records of errors or corruption. Please check the audit log for details:
C:/Users/[User_Profile]/Documents/AVer/AVer Enterprise Management/VerifyLog/

The operator can select one of the following options:

- OK: Dismisses current error notifications and clears the active error alert status.
- Cancel: Postpones mitigation. The alert remains preserved, and the red badge (!) will persist upon subsequent sessions until acknowledged.



4. Audited Operations & Event Tracking Matrix

The AVer Enterprise Management platform automatically logs an entry into the audit trail whenever an Add, Edit, or Delete operation is executed within the following UI modules

TARGET FUNCTIONAL MODULE	UI NAVIGATION LOCATION	TRACKED ACTIONS
USER MANAGEMENT	SETUP / USER	CREATING ACCOUNTS, UPDATING OPERATIONAL PERMISSIONS/PASSWORDS, OR REMOVING USER PROFILES.
DEVICE CONTROL	SETUP / DEVICE	REGISTERING NEW ENDPOINT HARDWARE COMPONENTS, EDITING CAMERA COMMUNICATION RECORDS, OR REMOVING HARDWARE ASSETS.
DEVICE GROUP CONTROL	SETUP / GROUP (GROUP LIST)	CREATING HARDWARE ORGANIZATION GROUPS, UPDATING ENDPOINT LAYOUT STRUCTURES, OR REMOVING GROUP CLUSTERS.
SCHEDULING	MANAGEMENT / SCHEDULE	ADDING AUTOMATION RULES (E.G., SCHEDULED REBOOTS), ALTERING EVENT TRIGGERS, OR REMOVING SCHEDULING PARAMETERS.

ALERT & NOTIFICATIONS	MANAGEMENT / NOTIFICATION	ADDING ALERT CHANNELS, ALTERING ROUTING THRESHOLDS, OR REMOVING NOTIFICATION TEMPLATES.
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